

# SHELBY COUNTY PROBATE COURT

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## EMERGENCY APPOINTMENT OF GUARDIAN OF INCOMPETENT PERSON CHECKLIST (EFF. 08/09/2016)

### INITIATION REQUIREMENTS

\_\_\_ Ward is a resident of/has legal settlement in the county (*RC 2111.021*)

\_\_\_ **Form 17.03 - Application for Appointment of Emergency Guardian** (*RC 2111.02, Local Rule 66.0(C)*)

\_\_\_ **Form 17.1 – Statement of Expert Evaluation** (*2111.49, SupR 66*)

\_\_\_ Entire form/appropriate boxes must be completed

\_\_\_ Must be dated within three (3) months of filing date

\_\_\_ Must be legible

\_\_\_ **Form 17.1A - Supplement for Emergency Appointment of Guardian**

\_\_\_ Entire form/appropriate boxes must be completed

\_\_\_ Must be dated within three (3) months of filing date

\_\_\_ Must be legible

\_\_\_ **Form 15.0 - Next of Kin of Proposed Ward** (*RC 2111.03*)

\_\_\_ **Form 17.04 - Judgment Entry Appointing Emergency Guardian for Incompetent Person**

\_\_\_ Security deposit for costs (*Local Rule 58.1*) OR \_\_\_ **Form 117.00 - Affidavit of Indigency & Entry**

\_\_\_ Signature of \_\_\_ Applicant \_\_\_ Fiduciary \_\_\_ Attorney required (*SupR 57, CivR 11*)

### PROCEEDING INITIAL 72 HR. EMERGENCY APPOINTMENT

\_\_\_ **Form 17.07 - Affidavit of Service** (required for service of all orders/entries of appointment issued herein)

\_\_\_ IF APPLICABLE: **Form 17.08 - Motion to Continue Appointment of Emergency Guardian** (can be used for both first extension request and second extension request)

\_\_\_ IF APPLICABLE: **Form 17.06 - Entry Setting Hearing on the Appointment of Emergency Guardian** (required for second extension request)

\_\_\_ IF APPLICABLE: **Form 17.09 - Waiver of Notice and Consent to Appointment of Emergency Guardian** (required for second extension request)

\_\_\_ IF APPLICABLE: **Form 17.05 - Judgment Entry Continuing Appointment of Emergency Guardian** (can be used for both first extension request and second extension request)

OTHER \_\_\_\_\_